



Village of Tupper Lake
Local Waterfront Revitalization Program (LWRP)

Community Participation Plan
April 2021

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Section 1: Introduction

The LWRP

The Village of Tupper Lake will develop a Local Waterfront Revitalization Program (LWRP) to establish community goals and strategies for future development along Raquette Pond. The LWRP will focus on developing the village waterfront resources in a sustainable manner, creating recreational opportunities, and redevelopment of underutilized lands in “uptown” and “downtown” Tupper Lake.

This project involves the preparation of a Local Waterfront Revitalization Program (LWRP) pursuant to the provisions of New York State Executive Law, Article 42, for the Village of Tupper Lake. Completion of this project may integrate preparation of a harbor management plan (HMP) as set forth in 19 NYCRR Part 603.3 and further described in guidelines prepared by the Office of Planning and Development. This is an Inland Waterway LWRP. Inland communities should attempt to address all aspect of the HMP that are applicable.

The Village of Tupper Lake is located on Raquette Pond and has approximately 2 miles of shoreline. The primary waterfront issues to be addressed by the Village in the LWRP have been preliminarily identified as:

- capitalizing on natural waterfront assets to develop quality waterfront sites;
- revitalizing downtowns including the historic commercial district; and,
- enhancing community appeal though streetscape and waterfront improvements.

Project Team

A Waterfront Advisory Committee (WAC) composed stakeholders and Village officials, has been assembled to guide the work. Nagle, Tatich, Cranston dba Elan.3 Consulting (Elan) has been selected to work with the Waterfront Advisory Committee in the development of this project. The New York State Office of Planning, Development & Community Infrastructure will administer the grant funds and provide technical oversight and assistance as needed.

Community Participation Plan

Community participation provides an opportunity to gather information from the public regarding the history or future plans of the Waterfront Revitalization Area (WRA). This input allows informed decisions to be made regarding the revitalization of the waterfront area through redevelopment balanced with protection of the abundant natural, historic and cultural resources existing in the village. This study involves a significant public engagement component to gather input from residents, property owners, business owners, and various stakeholders.

The goal of the Community Participation Plan (CPP) is to foster communication and trust between the public, the Village of Tupper Lake, applicable regulatory agencies, and the Project Team during the course of the Tupper Lake LWRP.

The CPP outlines an approach to achieve the following objectives:

1. To share information with the public regarding the planning process;
2. To provide opportunities for the public to voice issues, concerns and opportunities; and
3. To provide an opportunity for the public to contribute their perspective in the development of the Tupper Lake LWRP as well as a vision for the community.

This CPP details the approach that the Waterfront Advisory Committee and its Project Team will use to inform residents, property owners and business owners to fully involve the community in the LWRP process. The success of the Tupper Lake LWRP will not only rely on the expertise of the Project Team, but will substantially rely on local stakeholders from within Tupper Lake. This will include municipal planners, engineers, lenders, developers, property owners, business owners, government officials and community members.

The details of these project components are discussed further in the remaining sections of this Plan.

Section 2: Tupper Lake LWRP

Site Location

The Village of Tupper Lake is a quaint, waterfront community located in the Adirondack region of Upstate New York. The Tupper Lake Waterfront Revitalization Area (WRA) boundary includes all lands and waters encompassed within the WRA Boundary Map provided below.

Village of Tupper Lake - Local Waterfront Revitalization Program

Draft WRA Boundary

Date: 02/11/21

Project:
Village of Tupper Lake Local Waterfront Revitalization Program

Elan Project Number:
20-017

Legend

	Proposed WRA boundary		Streets
	Proposed HMP boundary		Railroad
	Village of Tupper Lake municipal boundary		Adirondack Rail Trail
	Tupper Lake parcels		Junction Pass Trail (Proposed)
	Cultural resources		Rivers & streams
	Parks & recreation		Lakes & ponds
	Civic resources		

0 800 1,600 3,200 Feet

1 inch = 1,400 feet

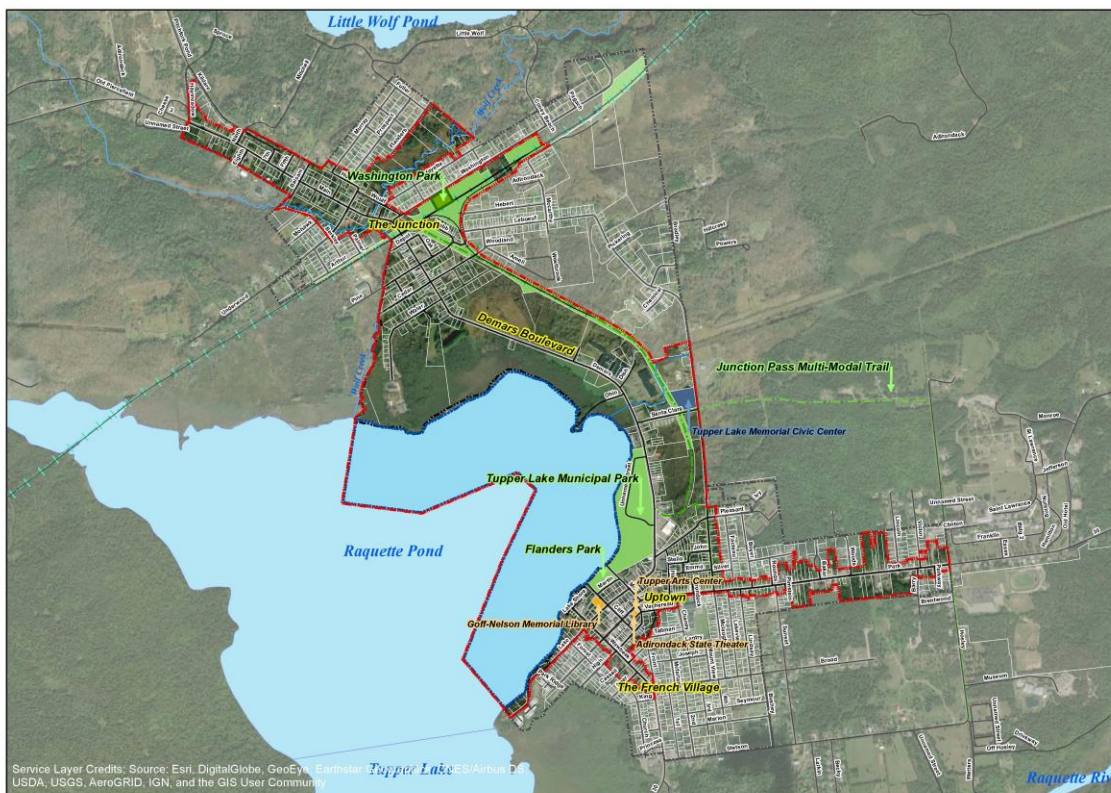


Data Sources:
Village of Tupper Lake
NYS GIS Clearinghouse (gis.ny.gov)



This map was prepared with funding provided by the New York State Department of State under Title 11 of the Environmental Protection Fund

Note: This map was prepared for illustrative purposes only and is not suitable for engineering, surveying, or legal purposes.



Service Layer Credits: Source: Esri, DigitalGlobe, GeoEye, Earthstar, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Section 3: Scope of Work

Project Scope

The development of a LWRP is a step-by-step process in which the waterfront area is defined, the assets, key issues and opportunities regarding revitalization of the waterfront are identified, the vision for the waterfront area is created, a strategy is developed for fulfilling the vision and specific projects and guidelines are established that work towards realization of the vision. Securing community support and ownership is vital to achieving success. The specific steps and opportunities for community involvement are provided below.

1. Develop the Community Participation Plan
2. Define Waterfront Revitalization Area Boundary (WRA)
3. Create an Inventory and Analysis of Existing Resources and Conditions
4. Hold a Community Open House to determine the accuracy and completeness of the waterfront area boundary and the inventory and analysis and to further identify strengths, weaknesses, opportunities and threats to the waterfront area.
5. Consider Local Waterfront Revitalization Policies to shape the vision of a revitalized waterfront area
6. Identify Land and Water Uses and Proposed Projects that uphold the vision
7. Hold a Community Open House to solicit input as to the accuracy and completeness of the identified land and water uses and proposed projects.
8. Identify Techniques for Local Implementation of the Program
9. Identify Federal and State Actions and Programs Likely to Affect Implementation of the LWRP.
10. Complete SEQRA
11. Develop a Draft LWRP
12. Hold a Public Information Meeting to gather public input on the Draft LWRP
13. Complete Final LWRP

Section 4: Citizen Participation Activities

Community participation will be one of the driving forces behind the successful development of the Tupper Lake LWRP. The following sections of this CPP summarize the measures that will be in place to maintain effective communication between the Waterfront Advisory Committee and the community throughout the process.

Tupper Lake LWRP Waterfront Advisory Committee

A Waterfront Advisory Committee (WAC) has been established to provide guidance and serve as a project steering group during the project. The role of the Advisory Committee is to review and provide input on documentation, help evaluate findings, shape the waterfront vision and identify projects and policies to support that vision. The Advisory Committee is comprised of individuals representing Tupper Lake, regional agencies, as well as business and property owners and residents. A list of WAC members is provided below.

Name	Affiliation	Email
WAC:		
Paul Maroun	Mayor	wawbeek@aol.com
Mary Casagrain	Village Clerk/Treasurer	villtuplake@centralny.twcbc.com
Pete Edwards	Village Codes Enforcement Officer	tupperlakecodes@gmail.com
Louise McNally	Tupper Arts Exec Director, Beautification Committee, downtown property owner	weezymcnally@gmail.com
Caroline Welsh	Local Historian	carolinemwelsh@gmail.com
Tom Maroun	Planning Board, former DOT Engineer	tom63@roadrunner.com ; tmaroun11@gmail.com
Matt Kendall	Zoning Board, APA employee	matt.s.kendall@gmail.com
Mark Jessie	Business owner	mark@raquetteriverbrewing.com
Partners:		
Jeremy Evans	Franklin Co. Economic Development Corp.	jevans@franklinida.org
Joe Gehm	Lahnich Group	joe@lahinchgroup.com
Leslie Karasin	Northern Forest Center	lkarasin@northernforest.org
Dan Kelleher	Adirondack Park Agency	Daniel.Kelleher@apa.ny.gov
Katie LaLonde	Regional Office of Sustainable Tourism	katie@e.roostadk.com
Betsy Lowe	Crossroads Hotel	emlowe@capital.net
Stephanie Ratcliffe	The Wild Center	sratcliffe@wildcenter.org
Dylan Walrath	NYS DEC	dylan.walrath@dec.ny.gov
Staff:		
Melissa McManus, CEcD	Director of Community Development	tupperlakecommunitydevelopment@gmail.com
Kate Hogle	NYS DOS Project Manager	Katherine.Hogle@dos.ny.gov
Lisa Nagle	Elan.3 Consulting	lnagle@elanpd.com
Jere Tatich	Elan.3 Consulting	jtatich@elanpd.com
Susan Caruvana	Elan.3 Consulting	scaruvana@elanpd.com

As the Tupper Lake LWRP moves forward, the Advisory Committee will meet on a regular basis to discuss the progress of the project and to keep the community informed of the assessment activities. These Advisory Committee meetings will generally coincide with significant project milestones. In advance of each Advisory Committee meeting, Elan will prepare an agenda and work with the village to distribute meeting materials to the full Advisory Committee via email.

Public Meetings

During these unprecedented times of the COVID-19 pandemic, it is essential that public engagement be conducted in a manner that is safe for everyone. To maximize public input and ensure participant safety, a

variety of virtual meeting formats will be used during the preparation of the Tupper Lake LWRP. An overview of these activities follows:

Stakeholder Interviews: Working with the Waterfront Advisory Committee, the Project Team will identify key individuals in the community that have been or will likely be involved with the redevelopment of waterfront. This may include public and private sector individuals such as private land owners, businesses or neighborhood groups. One-on-one Zoom calls will be held to understand their issues, concerns, and ideas for redevelopment. A one-on-one setting is preferred for the stakeholder meetings as people are more comfortable expressing their ideas and desires.

Open House #1: Project Update and Initial Issues and Opportunities Input. A virtual open house will be conducted via Survey Monkey to: 1) share inventory and analysis findings, and 2) elicit community input on the vision, major issues, concerns, alternatives, and opportunities within the study area.

Advertising for the virtual open house be a collaborative effort between the Village and the Project Team. The Project Team will be responsible for creating marketing materials, a press release and the materials for the virtual open house.

Proposed Meeting Date: (TBD)

Virtual Open House #2: Proposed Land and Water Uses and Proposed Projects. The proposed projects will be presented to the public in a virtual open house format to solicit input as to the accuracy and completeness of the materials presented.

Proposed Meeting Date: (TBD)

Public Meeting #3: Following completion of the Draft LWRP and in conjunction with the 60-day review and compliance with SEQRA, a public presentation will be made on the Draft LWRP. This meeting will likely occur at a regularly scheduled Village Board meeting with the Zoning and Planning Boards invited to attend.

Proposed Meeting Location (TBD)

Public Notification Procedures

To develop interest and encourage participation, announcements relative to public meeting dates and venues, project status, and/or the availability of reports will be posted on the project website.

Notification of meetings or other project status-related announcements will also be provided on the events calendars associated with the following internet web sites: Village of Tupper Lake and Facebook.

Announcements of the meetings will be made through the *Tupper Lake Free Press* and the *Adirondack Daily Enterprise*.

Information Repositories

Historical environmental reports (if available), pertinent correspondence, the Work Plan document package, future reports, and this CPP will be available for public review at the information repositories identified below:

Paper Copy Location(s):

Village of Tupper Lake Offices
53 Park Street
Tupper Lake, NY 12986
villtuplake@centralny.twcbc.com

In addition, the project website will be a resource for stakeholders and interested parties throughout the duration of the study. The website will include draft reports, meeting notes, mapping and dates of upcoming opportunities for public involvement and input. The project website can be found at (website status: unpublished).

Local, State, and Federal Contacts

The following information provides contact information for local, regional, and state agencies participating in the Tupper Lake LWRP.

Village of Tupper Lake

Contact information for the Village's primary representatives are listed below:

Mr. Paul A. Maroun, Mayor
Village of Tupper Lake
53 Park Street
PO Box 1290
Tupper Lake, NY 12986
villtuplake@centralny.twcbc.com

Ms. Melissa McManus, CECD, Director of Community Development
Village of Tupper Lake
53 Park Street
PO Box 1290
Tupper Lake, NY 12986
tupperlakecommunitydevelopment@gmail.com

New York State Department of State (DOS)

The DOS is the primary sponsor of the Tupper Lake LWRP and has provided funding for the project. In addition, the DOS will provide oversight, direction, and technical assistance throughout the duration of the project. Contact information for the DOS representative for this project is provided below:

Ms. Kate Hogle
Local Waterfront Revitalization Program
New York State Department of State
Office of Planning, Development & Community Infrastructure
99 Washington Avenue, Suite 1010, Albany, NY 12231
Katherine.Hogle@dos.ny.gov

Elan.3 Consulting

The Project Team will provide technical expertise for the duration of the project. The consultant on the Tupper Lake LWRP BOA will be Elan.3 Consulting (Elan) of Saratoga Springs, New York. The primary contacts for the Project Team are listed with contact information below:

Ms. Lisa Nagle, AICP, RLA
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Elan Planning, Design, and Landscape Architecture PLLC
18 Division Street, Suite 304
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(518) 306-3702 ext.17

Section 5: Schedule

Development of the LWRP will commence in January of 2021 and is expected to continue for twelve (12) months. This schedule will be amended as required to best meet the needs of the project as it moves forward.

Proposed Project Schedule - Tupper Lake LWRP													
Task	Title	MONTH											
		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Task 1	Preparation of the LWRP												
1.1	Project Scoping Meeting	★											
1.2	Preparation of Public Participation Plan & Website												
1.3	WAC Meetings												
1.4	Waterfront Revitalization Boundary												
1.5	Inventory and Analysis		★										
1.6	Public Information Meeting/Open House			⊕ ▲									
1.7	Waterfront Revitalization Policies					★							
1.8	Proposed Projects						★						
1.9	Open House #2									▲			
1.10	Local Implementation Techniques								★				
1.11	State Actions												
1.12	Local Commitment and Consultation												
1.13	SEQR Compliance										★		
1.14	Draft LWRP												



Steering Committee Meeting



Public Open House



Interviews and Focus Groups